

# HOPE Eligibility High School GPA Calculation Request Form

This form is to be used by entering freshmen in the following circumstances:

- 1) High School counselor failed to report final unweighted cumulative grade point average to the Tennessee Student Assistance Corporation (TSAC) for lottery eligibility determination.
- 2) Student has been unable to reach high school counselor and/or the counselor is unable to report final unweighted cumulative grade point average.

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Please complete the following information completely and submit to the Scholarship Office – 107 Wilder Tower – University of Memphis – Memphis, TN 38152 (FAX – 901/678-5621)

Full Name \_\_\_\_\_ SID/SSN \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

E-mail Address \_\_\_\_\_

Contact Phone Number(s) \_\_\_\_\_

High School Name \_\_\_\_\_

Name of High School Counselor \_\_\_\_\_

Please explain below (use the back of this page if necessary) your attempt(s) to contact your high school counselor to resolve this.

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This information on this form may be used to contact your high school counselor regarding their failure to submit your unweighted high school grade point average to TSAC for HOPE eligibility determination. Therefore, it is important that you have at least attempted to contact them to request this be completed. Please complete and sign the following statement.

I, \_\_\_\_\_, attempted to contact my high school counselor to resolve the determination of my HOPE eligibility but was unable to resolve the issue.

Signature \_\_\_\_\_ Date \_\_\_\_\_

The processing of this form to determine your HOPE Lottery Scholarship eligibility will take between 7-14 days. Please be patient as calculation of the unweighted high school grade point average will require the Office of Admissions to go through your transcript carefully. You will be notified as soon as your eligibility is determined. If you are in need of this determination in order to meet certain fee payment deadlines, please request a HOPE Scholarship Non-Purge Request form at the time you turn this form in. You must complete the HOPE Scholarship Non-Purge Request form to avoid any late fees and/or deletion from your registered classes. If it is determined that you are not eligible for the HOPE Lottery Scholarship, you are responsible for any late fees as well as payments due to The University of Memphis.